

# Resume 977

---

## OBJECTIVE:

Highly motivated, dedicated, and results-oriented professional seeking to secure a position with your company utilizing my skills, training, and experience

## SKILLS SUMMARY:

- Excellent communication and interpersonal skills, with the ability to effectively collaborate with RNs, physicians, and other healthcare professionals to develop and implement individualized care plans
- Follows directions precisely and refers to upper management for further direction if necessary
- Establishes rapport quickly with a diverse population and familiar with the necessary elements required to build strong business relationships
- Empathetic, motivated and passionate about helping others, can adapt to meet needs of patients
- Regards patient confidentiality seriously and complies with all HIPAA laws and regulations
- Dependable, punctual, friendly worker who completes projects/tasks on or ahead of schedule
- Strong knowledge of local community resources, including housing programs, food pantries, healthcare services, and social support networks.
- Proficient in using electronic health records (EHR) systems and case management software to track and manage member information.
- Cheerful, honest, and conscientious worker, adapts well to any work setting

## EMPLOYMENT:

04/2025 – Present

### ***School Bus Monitor***

Student Transportation of America, Lockport, NY

- Supervise students per bus route, ensuring safe boarding, seating, and exiting procedures daily.
- Enforce district safety policies, including seatbelt use, reducing behavioral incidents through vigilance.
- Assist students with special needs, securing wheelchairs and adhering to Individualized Education Programs.
- Coordinate with bus drivers to maintain on-time routes and address safety concerns promptly.
- Document and report behavioral or medical incidents to administrators, keeping detailed and accurate logs.

03/2022 – Present

### ***Home Health Aide***

Aveanna Healthcare, Buffalo, NY

- Assist clients with personal care activities, including bathing, grooming, and toileting
- Administer medications as prescribed by healthcare professionals
- Monitor and recorded vital signs, reporting any changes to healthcare providers
- Provide companionship and emotional support to clients and their families
- Assist with mobility and transfers, ensuring safety and comfort

10/2024 – 03/2025

### ***School Lunch Monitor***

Personal Touch, Buffalo, NY

- Supervised students during lunch periods to ensure a safe and orderly environment.
- Assisted students with opening food containers, cleaning spills, and maintaining proper hygiene.
- Collaborated with school staff to address any concerns or incidents during lunch periods.
- Promoted a positive and inclusive atmosphere by encouraging respectful behavior among students.
- Enforced school rules and policies, addressing behavioral issues promptly and effectively.

07/2022 – 03/2024

### ***Patient Health Navigator***

CinqCare, Buffalo, NY

- Assisted members in accessing essential resources, including housing assistance, food pantries, and community-based services.
- Conducted monthly in-person visits to assess members' needs, provide support, and monitor progress.
- Documented all member interactions, progress, and outcomes in compliance with organizational standards.
- Connected members with local healthcare providers, social services, and other community resources to address their unique needs.
- Collaborated with interdisciplinary teams to develop and implement personalized care plans for members.

04/2018 – 02/2022

### ***Home Health Aide***

Hospice of Niagara, Lockport, NY

- Provided high-quality care to patients with terminal illnesses, including bathing, dressing, and grooming.
- Assisted patients with daily living activities, such as eating, toileting, and transferring.
- Managed patient medications and provided education on medication management.
- Collaborated with interdisciplinary teams, including nurses, social workers, & chaplains, to ensure comprehensive care.

09/2012 – 10/2018

***Home Health Aide***

Willcare, Buffalo, NY

- Provided personal care services to patients, including bathing, dressing, and grooming.
- Assisted patients with daily living activities, such as eating, toileting, and transferring.
- Managed patient medications and provided education on medication management.
- Collaborated with nurses and other healthcare professionals to ensure comprehensive care.

## **EDUCATION:**

***Bachelor's Degree – Health Service Administration*** (Anticipated Graduation 2025)

Bryant & Stratton College, Amherst, NY

***Associate's Degree – Medical Assisting***

Bryant & Stratton College, Amherst, NY